1. **Purpose**
2. To act as the Case Officer Leads Sector Led Improvement Network group, sharing good practice and supporting service improvement across the Southwest Region.
3. To build a strong regional culture of learning from each other.
4. To highlight priorities for development and areas of good practice within the region working towards a self-improving system where concerns can be identified early, and peer support measures utilised for improvement.
5. **Terms of Reference**
6. To bring together a core group of Case Officer Leads and representatives of interested regional groups to ensure a regional SEND and Alternative Provision set of priorities and plan of action is devised, implemented, reviewed, and shared.
7. To link in with the implementation of the Regional Improvement Plan.
8. To share areas of good and outstanding practice.
9. To connect with additional network groups to support sector lead improvement workstreams utilising other groups where appropriate.
10. To advise SW ADCS of any major development, practice or procedural issues which may require an integrated regional response.
11. **Membership**

Local Authorities

1. Bath and North East Somerset

2. Bournemouth Christchurch & Poole

3. Bristol City Council

4. Cornwall

5. Devon

6. Dorset

7. Gloucestershire

8. North Somerset

9. Plymouth

10. Scilly

11. Somerset

12. S Glos

13. Swindon

14. Torbay

15. Wiltshire

1. **Frequency of meetings.**

* 3 regional virtual sessions per year (one per term)
* 1 face to face event annually

1. **Approach to meetings**:

* Meetings will be administered and organised by SW SEND Coordinator/SW SEND Project Officer
* Meetings topics will be agreed ahead of time and at the end of the current session, the next session topic will be planned.
* Meetings will be action oriented, and solution focussed.
* Meetings will be scheduled for 2 hours.
* During virtual meetings the chat can be used to share ideas, resources and information.
* A buddying system will be established for those new to post.
* Network members will be invited to SEND and AP improvement Plan master classes.